

# Dayeh University International Students Admission Regulation

Amended on January 15, 2019

Article 1 This Regulation is formulated in accordance with the Ministry of Education provisions of Article 6 of the Regulations Regarding International Students Undertaking Studies in Taiwan.

Article 2 A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who does not have overseas Chinese student status at the time of their application is permitted to apply for admission to an educational institution, in accordance with these Regulations.

A person of foreign nationality who meets the following requirements and has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with the *Regulations* below:

1. Those with ROC nationality should have household registration in Taiwan during the application process.
2. Those holding dual R.O.C. nationality before application but no longer does when applying shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior Affairs on a date at least eight full years before submitting their application.
3. The persons referred to in the preceding two subparagraphs must have never undertaken studies in Taiwan as an overseas Chinese student nor have accepted a placement by the University Entrance Committee for Overseas Chinese Students in the current academic year.

According to the Education Cooperation Framework Agreement, a foreign national who was selected by a foreign government, organization, or school to study in Taiwan who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the area of Mainland China, Hong Kong, and Macau; the term “residing overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, the time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

1. Attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;
2. Spent a total period of less than two years taking Chinese language classes at a Chinese language center at a university or tertiary college which has the approval to recruit students overseas as regulated by Ministry of Education;
3. Spent a total period of less than two years in Taiwan as an exchange student;
4. Approved by the authorities concerned to undertake internship for a total of less than two years.

A person who held both foreign and R.O.C. nationalities and had applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

Article 3 An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, has never had household registration in Taiwan, and has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years at the time of their application may apply for admission in accordance with the provisions of these Regulations.

The term “resided [ ... ] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that meet the circumstances listed in Paragraph 5 (subparagraphs 1 to 4) of the previous article. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence.

A person who was formerly from the Mainland Area with foreign nationality, has never had household registration in Taiwan, and has resided overseas continuously for at least six years at the time of their application may apply for admission to an educational institution, in accordance with the provisions of these Regulations.

The term “resided [ ... ] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph

The periods of six years stipulated in Paragraph 1 and in Paragraph 3 shall be counted using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, mutatis mutandis, to Paragraphs 1 to 4.

Article 4 An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. After completing the course of study, if one is continuously applying for further education, the admission to a Master Program or higher education shall not only in accordance with the regulations from Da-Yeh University, but also in the same procedure for domestic students.

Article 5 The actual number of international students admitted to Da-Yeh University is limited to an additional ten percent above the institution’s enrollment figure approved for that academic year by the Ministry of Education, and that number shall be incorporated into the total figure reported to the Ministry of Education for approval. A report of the planned increment (including associated quality control strategy and supportive measures) should be submitted to the Ministry of Education for approval when recruiting more than the additional ten percent. However, degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry of Education are not subject to this restriction. Da-Yeh University may admit international students to take up places available to local students within the approved admission figure for that academic year which

remain vacant.

The admission quotas referred to in Paragraph 1 does not include international students who are not officially registered as a current student.

- Article 6 To recruit and admit international students, Da-Yeh University shall formulate its own admission regulations to be approved by the Ministry of Education, and after official approval, a set of international student admission guidelines that outline details of the degree programs, the length of time, admission quotas, admission eligibility requirements, reviewing and screening methods, and any other related regulations shall all be listed.
- Article 7 International students applying for admission to Da-Yeh University shall submit the following documents and apply directly during its designated application period. Applicants who pass the review or screening process will be issued an admission notice:
1. An enrollment application form (with two inches ID photo)
  2. Academic credentials:
    - (1) Academic credentials from the area of Mainland China: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.
    - (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.
    - (3) Academic credentials from other areas:
      - A. Academic credentials issued by an Overseas Taiwanese School or a school for Taiwanese business people in the Mainland China shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.
      - B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials issued by a campus or branch that a foreign educational institution has established in the Mainland China by a foreign educational institution shall be notarized by a notary public there and authenticated by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.
  3. Proof of applicant's having sufficient funds to live on while studying in Taiwan, or proof of having a full scholarship or grant provided by a government, university, college, or private organization.
  4. Recognizance
  5. Other required documents by departments. For example, recommendation letters, study plan, English Certificate(TOEIC or TOEFL).

When Da-Yeh University reviews an international student's admission application, if any of the documents specified in Subparagraphs 2 and 3 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the educational institution has any doubts about them, it may request authentication by an overseas agency If documents that have already been

authenticated raise any doubts, the educational institution may request examination of the documents.

According to this regulation, each College, Graduate School, Department, and Programs at Da-Yeh University shall formulate the own admission regulations, including admission eligibility requirements, reviewing and screening methods, and review applicant's admission qualification. An international student will be issued admission certificate after the application document is reviewed, qualified, and sent to Office of Academic Affairs.

Article 7-1 An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

Article 8 An international student who has received a bachelor's degree or a higher degree in Taiwan may continually apply to a postgraduate program with copies of the graduation certificate and the complete transcripts of academic record in accordance with the provisions of Article 7, and are exempt from the provisions of Item 2 of Paragraph 1 in Article 7.

To apply for admission, international students with a senior high school diploma awarded by private high schools, lower grade schools for International Residents in Taiwan, or by bilingual programs affiliated with senior high schools, or by a foreign curriculum department and classes at private senior high schools or below may submit copies of their diploma the complete transcripts of academic record in accordance with the provisions of Article 7, and are exempt from the provisions of Article 4, and Item 2 of Paragraph 1 in Article 7.

An international student who has completed a bachelor's degree or a higher degree in Taiwan and applies for a master's program shall be exempt from the rules listed in Article 7, Paragraph 1, Item 2, provided that a graduation certification and transcript for each consecutive semester issued from the educational institutions in Taiwan shall be enclosed.

International students who have graduated from private high schools, lower grade schools for International Residents in Taiwan, or from bilingual programs affiliated with senior high schools, or from a foreign curriculum department and classes at private senior high schools or below must submit credentials and transcripts for each academic semester to apply for admission under Article 7, and are exempt from the rules listed in Article 4, Paragraph 1, Subparagraph 2, of the preceding Article.

Article 9 Da-Yeh University have an obligation to promptly register into the international student data management information system designated by the Ministry of Education in handling the following matters: school entrance, transfer, suspension or dismissal and any change or loss of student status.

Article 10 International students may not apply for Extension Programs at Da-Yeh University for returning education students, part-time, in-service courses of Master programs, or other programs, which are restricted to night classes and classes during holidays. However, international students who have obtained legal resident status of Taiwan, or are enrolled in a program ratified by this Ministry, are exempted from this Article.

Article 11 Upon approval of the department head, international students reporting to enroll at

Da-Yeh University at the time not beyond one-third of the first semester of the current school year shall register for the first semester; or at the time beyond one-third of the first semester of the current school year shall register for the second semester or the next school year, unless otherwise stipulated by the Ministry of Education.

Article 12 International students who wish to transfer to Da-Yeh University shall follow the transferring procedures in accordance with the provisions of Article 5 of the School Regulation.

An international student who with Ministry of Education approval is undertaking an internship after graduating from Da-Yeh University may have their international student status extended for up to one year in Taiwan after their graduation .

During the course of study in Taiwan, international students, who have undertaken initial household registration, resident registration, naturalization or restoration of the R.O.C. nationality, will lose their international student status and shall be dismissed by Da-Yeh University.

International students who are dismissed from a university or college after admission due to behavior issues, poor academic performance or a conviction under the Criminal Law may thereafter not re-apply for admission or transfer to Da-Yeh University under this Regulation. If an investigation verifies that an international student has violated the provisions of this regulation, the admission qualification or the international student status will be canceled or dismissed.

Article 13 With the condition that it will not compromise normal teaching routines, Da-Yeh University may sign education cooperation agreements with foreign schools and recruit international exchange students; Da-Yeh University may also apply the international student admission regulations to accept international students as non-degree seeking students

The non-degree students referred to in Paragraph 1 will be issued a credit certificate if they pass the course examination according to the regulations.

Article 14 The academic and life counseling performances shall be handled in accordance with the provisions of Da-Yeh University School Regulation and related regulations.

Article 15 To encourage international students to study in DYU, funds are allocated as scholarship in accordance with Da-Yeh University Regulation for International Students Scholarship.

Article 16 At the time of registration, a new international student shall present proof of a medical and injury insurance policy which is valid for at least 6 months from the date the student enters Taiwan. Current student shall present written proof that they have joined Taiwan's the National Health Insurance Plan.

The abovementioned written proof of insurance issued in foreign country shall be verified by the Overseas Agencies.

Article 17 If international students violate the Employment Services Act, Da-Yeh University or authorized authorities shall immediately handle the cases in accordance with the related regulations after investigation.

Article 18 If international students discontinue their schooling or because of any other reasons that cause them to change or lose their student status, Da-Yeh University must notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the Service Center of National Immigration Agency, the Ministry of the Interior, and send copies of these notifications to the Ministry of Education.

Article 19 What is left unmentioned may follow Ministry of Education Regulations Regarding

International Students Undertaking Studies in Taiwan or Da-Yeh University related regulations.

Article 20 This regulation comes into effect upon the approval of the Academic Committee and make the public after they have been approved by the Ministry of Education. Amendments to this guideline will follow the same procedure.